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 < 5.1.2e @ecdc.europa.eu>; HAI-Net < 5.1.2e @ecdc.europa.eu>

Subject: RE: Optional ECDC webinar: sharing experience on COVID-19 in LTCFs: 26 August, 14:00-16:00 CET

To: ECDC Operational Contact Points for HALT; National Focal Points for HAls; Cc: National Coordinators in Coordinating Competent Bodies

Dear colleagues,

There is increased interest to participate in next week's webinar on long-term care facilities (LTCFs).

Yesterday, ECDC sent the attached calendar invite to the ECDC National Focal Points for Influenza, Operational Contact Points for Influenza and COVID-19; and colleagues from WHO EURO/HQ. You may recognise the email addresses of your national colleagues.

Before Tuesday, please email 5.1.2e @ecdc.europa.eu **if you would like to present for your country.** If we do not receive an emailed expression of interest for a country, we will ask for a volunteer during the webinar.

Ideally, each country's presentation should be 3–5 minutes, but do indicate if you would prefer longer or shorter.

As described below, the presentation should briefly describe previous and upcoming national challenges and solutions. However, you are welcome to present on any national topic on LTCFs that will benefit from discussion with this international audience. If you prefer to use slides, we ask that you let us know in advance, preferably sharing these with ECDC, as a pdf, before the webinar.

Thank you and best wishes,

5.1.2e , on behalf of HAI-Net and ECDC PHE IPC/Clinical

From: HAI-Net <5.1.2e @ecdc.europa.eu>
 Sent: 10 July 2020 16:30

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Subject: Optional ECDC webinar: sharing experience on COVID-19 in LTCFs: 26 August, 14:00-16:00 CET

To: ECDC Operational Contact Points for HALT; National Focal Points for HALs; Cc: National Coordinators in Coordinating Competent Bodies

Dear colleagues,

On 26 August 2020, from 14:00 – 16:00 CET, ECDC will host an optional webinar regarding COVID-19 in LTCFs.
 Technical instructions are at the bottom of this email.

Target audience: National/regional public health staff, working on COVID-19 for the long-term care sector, on surveillance/guidance generation/preparedness/response/training.

Primary objective: Enable countries to share challenges, concerns and solutions with the minimum possible meeting preparation time for national participants.

Meeting format:

- ECDC will invite countries, in a random order, to provide one optional verbal update for 3–5 minutes. After each verbal update, all participants are welcome to pose questions/responses during 5–15 minutes of open discussion, either in writing (using the Webex ‘Chat’ function), or verbally (by ‘raising their hands’).
- NOTE: as the webinar is for 2 hours, there will not be time for all countries to present. However, this format should allow us to cover a useful range of hot topics (see below).
- For the first 10 minutes, ECDC will present an overview of ECDC outputs and available resources. During the last 5 minutes, ECDC will seek your feedback on this webinar.

Planned output:

- ECDC does not aim to collect information for a publication or report.
- ECDC does not intend to record the webinar. Indeed, it is not permitted for ECDC or participants to record an ECDC webinar without explicitly stating to all webinar participants that it is recorded, at the start of the webinar.
- ECDC will draft minutes on the webinar that focus on the discussed solutions. The draft minutes will be shared with participants for their review, before distribution to National Focal Points for HALs in each country.

Optional 3–5 minute verbal update from each country:

There will not be time for all countries to present. If invited to present:

- Kindly consider referring to COVID-19 in LTCFs **(a) until today** (Q1/2020-Q3/2020); **(b) from now** (Q3/2020–Q2/2021).
- Feel free to discuss any topic, but kindly aim to cover at least a couple of these suggested ‘Hot Topics’:

1. **Biggest lessons learnt / the most effective actions**
2. **Preparations for a second wave (biggest concerns)**

3. Reopening of facilities to visitors
4. Responding to outbreaks in LTCFs.
5. Compiling a register of LTCFs from multiple partner organisations
6. Establishing lines of communication between LTCFs and public health authorities.
7. Establishing COVID surveillance
8. PPE availability and acquisition, and achieving appropriate use.
9. Collaboration with hospitals; collaboration with other organisations
10. Training & implementation of guidance/guidelines.
11. Revision of guidance/guidelines
12. Achieving appropriate isolation of residents
13. Investigating transmission chains
14. Opportunities for ECDC to generate guidance
15. Opportunities for ECDC to generate training materials / micro-learning
16. Opportunities for ECDC to provide added benefit for national COVID work in LTCFs

Obviously we will not cover all these topics.

We recognise your workload for COVID-19, so sincerely hope that this open format will be useful for you.

Depending on your feedback, ECDC may repeat this every 4—8 weeks and/or schedule a more formal meeting.

Many thanks to [5.1.2e], [5.1.2e], [5.1.2e] and [5.1.2e] [5.1.2e] for our discussion that conceived this webinar and generated the list of suggested hot topics.

Kind regards,

[5.1.2e], on behalf of HAI-Net and ECDC PHE IPC/Clinical

ECDC references:

- [Surveillance of COVID-19 in long-term care facilities in the EU/EEA \(19 May 2020\)](#)
- [Infection prevention and control for COVID-19 in healthcare settings – Fourth update \(3 July 2020\)](#)
- [Latest evidence \(continuously updated\)](#)
- [All outputs \(continuously updated\)](#)

Technical instructions:

Wednesday 26 August 2020 14:00 | (UTC+02:00) Brussels, Copenhagen, Madrid, Paris | 2 hrs

Tips to ensure audio-visual quality, with regards to WebEx server capability:

- Participants that join via computer are asked NOT to share video if not presenting
- For sound, instead of "Call using computer" please use the audio connection "Call me", choose your country/flag and phone number to connect sound to the meeting. The computer connection will still be used for chat and screen sharing.

Additionally, the ECDC AV department recommends:

- Preferably use a computer or VC room to join the meeting, rather than a telephone, to allow the possibility for screen and video sharing if needed.
- Make sure that you have a good internet connection and a good microphone (preferably use a headset if using a computer).
- Please make the call from a quiet room, with light from the front, so that you are well visible.
- Join the meeting in good time, to enable time to set up.

JOIN BY COMPUTER/VIDEO (most preferable)

If you join by your computer, follow this link: [Join](#)

1. Fill in your name
2. If asked, fill in the room/meeting password: ECDC

You now entering the room/meeting. Welcome!

JOIN BY VIDEO CONFERENCE SYSTEM (also preferable):

If you join by video conference system dial [redacted] 5.1.2e @ecdc.webex.com
Dial the password for the room/meeting: [redacted] 5.1.2e

JOIN BY PHONE:

To join the meeting dial this number +46 [redacted] 5.1.2e
Or find your local toll number from this link: [Available call-in numbers](#)

Wait for 5 seconds or until instructed.
Then dial the room/meeting number: [redacted] 5.1.2e

Wait an additional 5 seconds or until instructed.
Dial the password for the room/meeting: [redacted] 5.1.2e

You are now entering the room/meeting. Welcome!

**European Centre for Disease Prevention and Control (ECDC)**

Gustav III:s boulevard 40, 169 73 Solna, Sweden

Phone +46 ([redacted] 5.1.2e) Fax +46 ([redacted] 5.1.2e)

www.ecdc.europa.eu

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